



ADUR & WORTHING
COUNCILS

Joint Overview and Scrutiny Committee
21 March 2019
Agenda Item 10

Key Decision [No]

Ward(s) Affected:N/A

Joint Overview and Scrutiny Committee Work Programme 2019/20

Report by the Director for Digital and Resources

Executive Summary

1. Purpose

1.1 This report outlines progress with the work contained in the Joint Overview and Scrutiny Committee (JOSC) Work Programme for 2018/19 and requests that the Committee consider its Work Programme for 2019/20.

2. Recommendations

2.1 That the progress in implementing the Work Programme for 2018/19 be noted;

2.2 That the Committee consider and confirm its Work Programme for 2019/20; and

2.3 That the proposed JOSC Work Programme for 2019/20 be reported to the Adur and Worthing Council meetings in April 2019 for approval.

3. Context

- 3.1 The current JOSC Work Programme for 2018/19 has been reviewed at each meeting during the Municipal Year. Paragraph 9.2 of the Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the work programme will be approved by both Councils. A report must be taken to each full Council on an annual basis seeking Councils' approval of the JOSC Work Programme for the forthcoming year. Any changes to the Work Programme are reported mid year and for 18/19 this was done in December 2018.

4. Issues for consideration

- 4.1 The Committee has received regular update reports on the implementation of the Work Programme at each meeting throughout the Municipal Year with the last of these being at the meeting on 24 January 2019. A copy of the 2018/19 Work Programme is attached as Appendix A to this report for reference.
- 4.2 A draft Work Programme for 2019/20 has now been produced for the Committee to consider which is set out in the Appendix B to this report.
- 4.3 The Committee is requested to consider the draft Work Programme and consider if any further items are required to be added to the Work Programme. During the Municipal Year, items may be added to the JOSC Work Programme, where appropriate. Requests for additional matters to be included in the Work Programme will initially be considered by the Joint Chairpersons in accordance with the criteria and they will make their recommendations to the next JOSC for consideration and determination following receipt of the Officer report. Consideration should also be given to the capacity of the Committee and resources available when considering further Work Programme items.
- 4.4 As part of the consultation for this report, all Members of the Council have been consulted to see if they have any other items/issues that they would like to be added to the Work Programme. The detail of any issues which have been suggested by Councillors are set out in the Appendix C to the report. Items for the Work Programme need to be chosen guided by how closely they align with the Councils' Strategic objectives, how the Committee can influence the outcomes and also general value and outcomes in accordance with the (PAPER criteria) - (P) - Public Interest, (A) - Ability to Change, (P) - Performance, (E) - Extent and (R) - Replication. An assessment of each request has been undertaken, the suggestions discussed with the Joint Chairpersons and their recommendations are included with the detail of the request set out in Appendix C.

5.0 Engagement and Consultation

5.1 The JOSCS Chairmen and Vice-Chairmen have been consulted on the proposals contained in this report.

6.0 Financial Implications

6.1 There are no direct financial implications to consider within this report.

7.0 Legal

7.1 Under Section 111 of the Local Government Act 1972, the Councils have the power to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.

7.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).

7.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

7.4 Paragraph 9.2 of the current Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the Work Programme will be approved by both Councils. A report must be taken to both Councils on an annual basis seeking both Councils' approval of the Joint Overview and Scrutiny Committee work programme for the forthcoming year.

Background Papers

None.

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Sustainability & Risk Assessment

1. Economic

Matter considered and no direct issues identified.

2. Social

2.1 Social Value

Matter considered and no direct issues identified.

2.2 Equality Issues

Matter considered and no direct issues identified.

2.3 Community Safety Issues (Section 17)

Matter considered and no direct issues identified.

2.4 Human Rights Issues

Matter considered and no direct issues identified.

3. Environmental

Matter considered and no direct issues identified.

4. Governance

Matter considered and no direct issues identified.

APPENDIX A

Existing Joint Overview and Scrutiny Committee Work Programme 2018/19

<u>Date of</u>	<u>Items for</u>	<u>Report Author</u>	<u>Executive Members to</u>	<u>Change to original</u>
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<u>meeting</u>	<u>discussion</u>		<u>be invited</u>	<u>Work Programme?</u>
21 June 2018	Annual JOSOC report for 2017/18	Joint Chairmen of JOSOC	N/A	No
	Air Quality - Response from West Sussex Director of Public Health	Director for Digital and Resources	N/A	No
26 July 2018	Attendance by Southern Water to speak about investment works to improve bathing water quality in Worthing in particular and across Adur & Worthing more broadly. This will include an update on investment works at the East Worthing works, plus a brief on proposed investment plans for the area for 2020 and beyond. This follows the sewage spill incident in July 2017	N/A	Adur Executive Member for the Environment, Worthing Executive Member for Regeneration.	No
	Review of the Public Space Protection Orders (PSPO's) - Bi-annual update	Director for Communities	Executive Members for Environment & Wellbeing	No
	Effectiveness of parking and road traffic enforcement policy in Adur and Worthing	Director for Digital & Resources/Head of Customer & Digital	Executive Members for Environment	No
	Joint Revenue Outturn report 2017/18	Director for Digital & Resources/Chief Financial Officer	Executive Members for Resources	No
	Outline Budget Strategy 2019/20	Director for Digital & Resources/Chief Financial Officer	II	No
	Report from the			

	JOSC Consultations review Working Group	Chairman of the Working Group	N/A	Yes. Moved from 21 June 2018 meeting date.
	Report on possible dog fouling and litter enforcement scheme	Director for Communities	Executive Members for Wellbeing	New item added following public scrutiny request.
20 September 2018	Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive	Chief Executive	Adur & Worthing Executive Members	No
	Annual interviews with Council Leaders	Director for Digital & Resources	Leaders	No
	Progress report on the implementation of the outcomes from the Youth Engagement scrutiny report	Director for Communities/Head of Wellbeing	Executive Members for Wellbeing	No
18 October 2018	Crime and Disorder scrutiny themed session - Interview with Chairman of Safer Communities Partnership		Executive Members for Wellbeing	No
	Health Scrutiny themed session - Interview with Chairman of the West Sussex Health and Adult Social Care Committee (HASC) on the work of the Committee and the impact on Adur and Worthing		Executive Members for Wellbeing	No

<p>29 November 2018</p>	<p>Adur, Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.</p> <p>Review of Consultations - Response from the Joint Strategic Committee</p> <p>Report on the review of the potential loss of public car parking spaces in Worthing given the closure of Teville Gate and future development planned at Grafton Car Park.</p>	<p>Director for Digital & Resources/Chief Financial Officer</p> <p>N/A</p> <p>Director for the Economy</p>	<p>Adur and Worthing Executive Members</p> <p>N/A</p> <p>Worthing Executive Member for Regeneration and Worthing Leader.</p>	<p>No</p> <p>Yes. New item added for consideration of the response from the Joint Strategic Committee.</p> <p>Yes. Item has been on the pending list for a while awaiting the report to the Joint Strategic Committee which reported on 6 November.</p>
<p>24 January 2019</p>	<p>Review of the Public Space Protection Orders (PSPO's) - Bi-annual update.</p> <p>Worthing Budget Estimates 18/19 and setting of 2018/19 Council Tax</p> <p>Progress report on the work of Officers to deal with Housing issues</p>	<p>Director for Communities</p> <p>Director for Digital & Resources/Chief Financial Officer</p> <p>Director for Communities/Head of Housing</p>	<p>Executive Members for Environment & Wellbeing</p> <p>Worthing Executives</p> <p>Executive Members for Customer Services</p>	<p>No</p> <p>Yes. Now only Worthing Budget scrutiny. Adur Council in July 2018 agreed to remove the Adur Budget scrutiny from the Work Programme.</p> <p>No.</p>
<p>7 February 2019 (New meeting date)</p>	<p>Interview with Police and Crime Commissioner</p>	<p>Director for Digital & Resources</p>	<p>Executive Members for Wellbeing</p>	<p>Yes. Item added at the request of JOSOC.</p>
<p>21 March 2019</p>	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p>	<p>Chief Executive Director for Digital & Resources</p>	<p>Adur and Worthing Executives</p>	<p>No.</p>

	Leader interviews	Director for Digital & Resources	Leaders	No.
	Review of the Dog Warden service - Littering and Dog fouling issues.	Director for Communities/Head of Wellbeing	Executive Members for Wellbeing	Yes. Item added at the request of JOSOC in connection with the public scrutiny request.
	Annual Work Programme setting 2019/20	Director for Digital & Resources	N/A	No.
Date to be confirmed	Major Projects being undertaken in partnership with West Sussex County Council - Update	Director for the Economy	Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members	No
	Report from the JOSOC Working Group on Night Time economy	N/A	N/A	Yes. Item added to Work Programme following a scrutiny request received from a Councillor.
	Presentation from Southern Water on bathing water quality issues (Early part of 2020)	N/A	Adur Executive Member for the Environment, Worthing Executive Member for Regeneration, Executive Members for Wellbeing	Yes. Item added to the Work Programme at the request of JOSOC.
	Report from the Working Group on the review of the procedures for dealing with traveller incursions in Adur and Worthing and use of the transit site	Chairman of the Working Group	N/A	Yes. Item added to Work Programme following a scrutiny request received from a Councillor.
	Review of Corporate Assets	Head of Major Projects & Investment/Director for Economy	Relevant Executive Members	Yes.
	West Sussex Air quality Strategy	Director for Communities/ West Sussex County Council	Executive Members for Wellbeing	Yes. Item added at the request of JOSOC.
	Report from the JOSOC Effectiveness of OSC's Working	Chairman of the Working Group	N/A	Yes. Item moved back from 21 June.

	Group Report from Transport Strategy Working Group	Chairman of the Working Group	N/A	Yes. Item moved back from 21 March.
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Proposed Draft Joint Overview and Scrutiny Committee Work Programme 2019/20

<u>Date of meeting</u>	<u>Items for discussion</u>	<u>Report Author</u>	<u>Executive Members to be invited</u>
20 June 2019	Annual JOSOC report for 2018/19 Report from the JOSOC Working Group on evening and Night Time economy Report from the Working Group on the review of the procedures for dealing with traveller incursions in Adur and Worthing and use of the transit site.	Joint Chairmen of JOSOC Chairman of the Working Group Chairman of the Working Group	N/A N/A N/A
25 July 2019	Joint Revenue Outturn report 2018/19 Outline Budget Strategy 2019/20	Director for Digital & Resources/Chief Financial Officer Director for Digital & Resources/Chief Financial Officer	Executive Members for Resources II
19 September 2019	Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive West Sussex Air quality Strategy	Chief Executive Director for Communities/ West Sussex County Council	Adur & Worthing Executive Members Executive Members for Wellbeing
17 October 2019	Annual interviews with Council Leaders	Director for Digital & Resources	Leaders

21 November 2019	Adur and Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.	Director for Digital & Resources/Chief Financial Officer	Adur and Worthing Executive Members
30 January 2020	Worthing Budget Estimates 20/21 and setting of 2020/21 Council Tax Presentation from Southern Water on bathing water quality issues (Early part of 2020)	Director for Digital & Resources/Chief Financial Officer N/A	Worthing Executives Adur Executive Member for the Environment, Worthing Executive Member for Regeneration, Executive Members for Wellbeing
19 March 2020	Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive Leader interviews Annual Work Programme setting 2019/20	Chief Executive Director for Digital & Resources Director for Digital & Resources	Adur and Worthing Executives Leaders N/A
Date to be confirmed	Major Projects being undertaken in partnership with West Sussex County Council - Update Review of Corporate Assets Regular updates on the delivery of the Housing Strategy - Review of progress Worthing Theatres - Review of the operation of the new contract Report from the JOSE Effectiveness of OSC's Working Group Report from the Working Group reviewing recycling	Director for the Economy Head of Major Projects & Investment/Director for Economy Director for Communities/Head of Housing Director for the Economy Chairman of the Working Group Chairman of the Working Group	Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members Relevant Executive Members Executive Members for Customer Services Worthing Executive Member for Customer Services N/A N/A

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Note - A progress report on the delivery of the work contained in the Work Programme will be presented to each meeting.

All timings are provisional and subject to change in agreement with the Joint Chairmen and the Committee.

Scrutiny request

Issue - Performance of Adur Homes when dealing with tenant requests for repairs and maintenance.

Request from - Councillor Les Alden

Public interest - Tenants and Councillors are concerned about response times and the difficulty of communicating with housing staff on repairs/maintenance issues.

Score = High

Ability to change - Ability to change - There is a need to establish better lines of communication with tenants. A review as to whether staff levels are adequate.

Score = High

Performance - The review is about the poor performance.

Score = High

Extent - There are c. 2500 council tenancies.

Score = High

Replication - It may be under review at officer level (Internal Audit) but a review at JOSC level would be effective.

Score = High

Expected Outcomes - Outcomes expected - Improved service to tenants. Greater tenant satisfaction.

Does the proposed review link with the Council strategic objectives or does the Joint Overview and Scrutiny Committee have the ability to influence and/or add value on the subject?

Platform 2 - Our social economies - Commitment 2.3 - Supporting and sustaining Adur District Council Housing Service as a successful and efficient business.

How could this review be undertaken? JOSC/JOSC Working Group

Recommendations from Joint Overview and Scrutiny Committee Chairmen/Vice-Chairmen:-

That the Scrutiny request be supported and a report be submitted to JOSC in Summer 2019 for JOSC to assess the recommendations/proposed action plan from the Audit of repairs and maintenance and to decide if there is a need for any further Scrutiny involvement at that stage.